

Approved Minutes of Regular Meeting of the Board of Trustees
Sequoia Union High School District
Wednesday, June 24, 2015

Call to Order	The regular meeting of the Sequoia Union High School District Board of Trustees was called to order by President Weiner at 4:00 p.m., on Wednesday, June 24, 2015, in the Birch Conference Room at 480 James Avenue, in Redwood City, California.		
Recess to Closed Session	<p>The Board of Trustees recessed to Closed Session at 4:01 p.m. to:</p> <ol style="list-style-type: none">CONFERENCE WITH REAL PROPERTY NEGOTIATORS Agency Negotiator: James Lianides; terms and conditions: 535 Old County Road, San CarlosAPPEAL OF EXPULSION ORDERPUBLIC EMPLOYEE APPOINTMENT: Assistant Superintendent		
Opened Public Session 5:38 p.m.	President Weiner opened the Public Session of the regular meeting at 5:38 p.m. in Birch Conference Room at 480 James Avenue, Redwood City, California.		
Roll Call	<table><tr><td>Present: Carrie Du Bois Laura Martinez Alan Sarver Chris Thomsen Allen Weiner</td><td>Absent Amanda Breslauer, Student Trustee</td></tr></table>	Present: Carrie Du Bois Laura Martinez Alan Sarver Chris Thomsen Allen Weiner	Absent Amanda Breslauer, Student Trustee
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Pledge of Allegiance	Chief Facilities Officer Matthew Zito led the Board of Trustees and audience in the Pledge of Allegiance.		
Approval of the Amended Agenda	<p>President Weiner recommended moving Agenda Item 14d. Approval of EPAA Local Control Accountability Plan for 2015-16, to be addressed first on the agenda.</p> <p>On a motion by Trustee Thomsen, seconded by Trustee Du Bois, the Board of Trustees approved the Agenda as amended.</p>		
Report out on Closed Session	<p>President Weiner said the Board took action in Closed Session to approve, by a vote of four in favor, Trustees Martinez, Sarver, Thomsen, and Weiner, and one against, Trustee Du Bois, to order the expulsion of student numbered 2014-15-38 (name to appear in official minutes) for the spring semester of the 2014-2015 school year and the fall semester of the 2015-2016 school year. President Weiner reported that the Board voted to suspend the second semester of the expulsion (the fall semester of the 2015-2016 school year). He stated that the student would be attending one of the other three schools in the district (other than M-A) in the 2015-2016 school year and would participate in a counseling program determined appropriate by the Superintendent.</p> <p>President Weiner reported that in Closed Session the Board unanimously approved the Superintendent's recommendation to appoint Jacqueline McEvoy as Assistant Superintendent of Human Resources and Student Services.</p>		
Invitation to the Audience	President Weiner welcomed the audience and explained that the Consent Calendar consisted of routine or previously discussed items to be considered as a unit and voted upon by roll call vote. He explained the Public Comment section of the agenda was for permitting members of the audience to make presentations about items not on the agenda.		
Approval of Amended Consent Calendar	<p>Removed and voted upon later in the meeting: 8l. Approval of Authorization for the Superintendent or Designee to Take Action on Bids.</p> <p>On a motion by Trustee Sarver, seconded by Trustee Martinez, the Board of Trustees approved the amended Consent Calendar. Voting "yes,"—Trustees Du Bois, Martinez, Sarver, Thomsen, and Weiner; voting "no"—none, and absent—Student Trustee Breslauer.</p>		
Approval of Minutes for June 10, 2015, Board Meeting	On a motion on the Consent Calendar, the Board of Trustees approved the minutes for the June 10, 2015, Board meeting.		

Approval of Personnel Recommendations & Addenda	On a motion on the Consent Calendar, the Board of Trustees approved the Personnel Recommendations and the Addenda as indicated.
Approval of Board meeting dates for 2015-16	On a motion on the Consent Calendar, the Board of Trustees approved the revised Board Meeting dates for the 2015-16 school year.
Approval of Field Trips	On a motion on the Consent Calendar, the Board of Trustees approved the field trip requests for for Menlo-Atherton's Science students to Arroyo de oro Creek on September 8 and 10, 2015; Science students to Big Basin State Park on October 2-4, 2015, and Sequoia High School's Girls' Basketball Team to Las Vegas on July 20-27, 2015.
Approval of Request to Declare Textbooks Obsolete or Non-accountable	On a motion on the Consent Calendar, the Board of Trustees declared the listed items as obsolete and unsuitable for use, and authorized the Superintendent to dispose or transfer the listed items in accordance with Education Code provisions.
Approval of New Course Proposals	On a motion on the Consent Calendar, the Board of Trustees approved the courses: International Baccalaureate (IB) French SL, Debate and Public Leadership, and Career Technical Education (CTE) Digital Arts I.
Authorization to Declare Surplus Property	On a motion on the Consent Calendar, the Board of Trustees declared the listed items as surplus property, obsolete and unsuitable for use, and authorized the Superintendent to dispose of these surplus items in accordance with Education Code provisions.
Approval of Bid for Cisco Wireless Access Point Equipment	On a motion on the Consent Calendar, the Board of Trustees approved the bid from CDW-G for Cisco access point equipment at the low bid price of \$142,441 plus tax.
Adoption of Facility Master Plans for Carlmont, Sequoia & Woodside	On a motion on the Consent Calendar, the Board of Trustees adopted the Facility Master Plans for Carlmont, Sequoia, and Woodside high schools.
Approval of Fee Proposal for Design of Redwood HS Main Building and Gymnasium	On a motion on the Consent Calendar, the Board of Trustees approved the fixed-fee proposal from Quattrocchi Kwok Architects for the design of two new buildings on the Redwood High School campus.
Approval of Construction Contract with Venezia Constr.	On a motion on the Consent Calendar, the Board of Trustees approved the lowest responsive bid from Venezia Construction Inc. in the amount of \$98,813.80 for the remodeling of three rooms at Carlmont High School this summer.
Approval of Warrants	On a motion on the Consent Calendar, the Board of Trustees approved the Warrants for May 2015, totaling \$6,545,247.09.
Acceptance of Monthly Financial Reports	On a motion on the Consent Calendar, the Board of Trustees accepted the Monthly Financial Reports for May 2015.
Approval of Contract for Security Monitoring & Installation Services	On a motion on the Consent Calendar, the Board of Trustees approved the contracts with California Security Alarms Inc., through June 30, 2016, in the amounts of \$60,000 for intrusion and fire alarm monitoring and repair services; \$60,000 for installation only of new intrusion alarm equipment district wide.
Approval of Contract for Environ. & Engineering Services	On a motion on the Consent Calendar, the Board of Trustees approved the contract with KELLCO Services, Inc. for environmental and engineering services on an "as needed" basis not to exceed \$80,000.
Approval of Contract for Servicing Elevators	On a motion on the Consent Calendar, the Board of Trustees approved the contract for elevator services with KONE Elevators, Inc. for 2015-16 in an amount not to exceed \$62,240.
Approval of Contract w/Lund-Pearson-McLaughlin Fire Systems	On a motion on the Consent Calendar, the Board of Trustees approved the contract for Lund-Pearson-McLaughlin Fire Projection Systems for 2015-16 in the amount of \$44,230.
Approval of Contract with Sound & Signal	On a motion on the Consent Calendar, the Board of Trustees approved the contract with Sound and Signal for 2015-16 in the amount of \$85,000.
Approval of Contract with	On a motion on the Consent Calendar, the Board of Trustees approved the contract with Crown

Crown Worldwide Moving	Worldwide Moving and Storage for relocation services to exceed \$27,000 for 2014-15 fiscal year.
Approval of CAHSEE Waivers	On a motion on the Consent Calendar, the Board of Trustees approved the California High School Exit Exam (CAHSEE) waivers as indicated.
Adoption of Policies BP4160, BP4160.1, BP4260, BP4360, & AR4121, Paid Sick Leave for Temporary/Substitute Staff	On a motion on the Consent Calendar, the Board of Trustees adopted BP 4160.1 Paid Sick Leave for Temporary or Substitute Personnel, and the changes to BP 4160 Leaves & Absences, BP 4260 Leaves & Absences, BP4360 Leaves & Absences, and approved Administrative Regulation AR 4121 Substitute Teachers.
Approval of SUHSD Consolidated Application for 2015-16	On a motion on the Consent Calendar, the Board of Trustees approved the SUHSD Consolidated Application for 2015-16 for Title I Part A (Basic Grant), Title II Part A (Teacher Quality), Title III Part A Immigrant, and Title III Part A LEP funds.
Approval of EPAA Consolidated Application for 2015-16	On a motion on the Consent Calendar, the Board of Trustees approved the East Palo Alto Academy Consolidated Application for 2015-16 for Title I Part A (Basic Grant), Title II Part A (Teacher Quality), Title III Part A Immigrant, and Title III Part A LEP funds.
Special Recognitions	
Superintendent's Commendation	<p>Superintendent Lianides recognized Assistant Superintendent, Human Resources and Student Services, David Reilly; stating his appreciation for Mr. Reilly's his excellent service to the district as a teacher, vice principal, and assistant superintendent. Dr. Lianides wished Mr. Reilly much future success.</p> <p>Trustee Thomsen said he has learned much from David Reilly and he hoped Mr. Reilly would bring his vision for public schools to Elk Grove Unified School District.</p> <p>Trustee Sarver thanked Mr. Reilly for his leadership and said the district will miss his presence.</p> <p>President Weiner told Mr. Reilly that people of great integrity—such as yourself—who bring hope to public education.</p> <p>Sequoia District Teachers' Association President Edith Salvatore said that David Reilly had helped build an even more viable relationship between labor and management.</p>
Public Comment	None
Correspondence	None
	<i>(There was a five-minute recess to extend good wishes to David Reilly, and the Board meeting reconvened at 6:06 p.m.)</i>
Approval of EPAA LCAP for 2015-16	<p>Assistant Superintendent, Educational Services, Bonnie Hansen introduced and thanked Sofia Hibbs, Vice Principal of East Palo Alto Academy (EPAA), for providing stability and good leadership this past school year.</p> <p>There were a few questions about EPAA Local Control Accountability Plan (LCAP), which were answered by Ms. Hibbs.</p> <p>SDTA President Edith Salvatore noted that looking forward to next year EPAA staff will be engaging in conversations about the LCAP goals.</p> <p>Trustee Sarver observed that the EPAA LCAP reflects a blending of both resources and policies of SUHSD.</p> <p>In response to a question posed by Trustee Thomsen, Superintendent Lianides advised that a sharing of information between SUHSD and EPAA teachers will occur.</p> <p>On a motion by Trustee Du Bois, seconded by Trustee Martinez, the Board of Trustees approved the East Palo Alto Academy Local Control Accountability Plan for 2015-16.</p>

Report from Redwood
Implementation Task Force

Superintendent Lianides reported that since last fall the Redwood Implementation Task Force has been meeting; most beneficial was having two students reporting on what worked and did not work for them at Redwood High School. This fall there will be six-periods (47-minutes each) of academic program at Redwood and an additional 15 minutes will be added to fourth period as advisory time. New classes to generate interest will be offered, and a portable building will be brought on campus to house an Adult School class to address fifth-year seniors working toward the Adult School diploma or General Education Development (GED) test. Staff is also connecting with JobTrain to offer a certificate program on campus. We are also working with the SWAG (Students Who are Achieving Greatness) program at Live in Peace (located on Green Street in East Palo Alto) which has an \$800,000 grant for supporting students in after-school programs.

We are looking at getting 250 plus students to Redwood at the beginning of their junior year and are designing programs to in culinary arts, machinist trades, digital arts, and a new science lab.

Dr. Lianides reported that plans are underway to design a new two-story building and gymnasium; flexibility will be built into the school's facility plan. Construction is expected to begin in one year.

Trustee Du Bois said she is very excited about the work of the task force. She noted concern about mental health services; to which Matthew Zito suggested utilizing Redwood funds to develop a mental health services program.

In response to a question posed by Trustee Weiner, Dr. Lianides advised the following persons were members of the Redwood Implementation Task Force.

Lionel de Maine	Elana Henderson	Miguel Rodriguez	Jeffrey Watkins
Christopher Hagler	James Lianides	Steven Schmidbauer	
Bonnie Hansen	Dodi McDonald	Gregory Stein	

Adoption of Res. No. 1551,
Owner-Controlled Insurance
Program

Assistant Superintendent, Administrative Services, Enrique Navas, reported meeting with San Mateo County Schools Insurance Group (SMCSIG) in regard to joining an existing Owner Controlled Insurance Program (OCIP) for insuring construction hard-cost projects.

Cathy Reineke, Director of SMCSIG, reported that SMCSIG insures all public school districts in San Mateo County; and there are three other school districts in the county that are interested in starting this program. She advised that SMCSIG self-insures for the first \$150,000, and Alliant Insurance takes over from there; the advantage is that this plan covers both contractor liability and workers' compensation.

Matt McManus, Alliant Insurance Broker, advised that when the district separates from the contractor, it will have a broker pool of services and control of its claims. Ms. Reineke advised that the support will come from SMCSIG; and the district will receive "Builders' All Risk" insurance.

In response to questions posed by Trustee Thomsen, Ms Reineke advised that Alliant Insurance has done hundreds of these OCIP policies. Mr. McManus said it is a shared risk and Alliant has a shared limit.

Following additional questions and discussion, Trustee Sarver made a motion and Trustee Martinez seconded, that the Board of Trustees adopts Resolution No. 1551, Authorizing Use of Owner Controlled Insurance Program. Voting "yes,"—Trustees Du Bois, Martinez, Sarver, Thomsen, and Weiner; voting "no"—none, and absent—Student Trustee Breslauer.

Approval of SUHSD LCAP
for 2015-16

In response to a question posed by President Weiner, Assistant Superintendent Bonnie Hansen said the only change made in the Local Control Accountability Plan (LCAP) from two weeks ago is that on page 11, Goal 1, under "Budgeted Expenditures," an additional \$25,000 has been put toward teacher "recruitment travel expenses."

In response to questions posed by Trustee Thomsen in regard to Goal 5 on page 25, Enrique Navas advised that the instructions received from San Mateo County Office of Education was that the LCAP would not be implemented if any changes were made at this time; however, changes can be

made at a later date. Superintendent Lianides noted that the goals are closely aligned with the Strategic Plan and Dashboard.

Board members made positive comments concerning the LCAP.

President Weiner noted that there is a contradiction in alignment due to the fact that our plan states that all students be University of California (UC) A-G compliant and stated here under *Expected Annual Measurable Outcomes* is to *Increase the percent of “all” graduating seniors meeting A-G requirements from 61.2% to 63%.*

Bonnie Hansen suggested that the focus be on a few goals, such as: A-G requirements, graduation rates, moving up on California English Language Development Test (CELDT) levels, and English Learners.

Trustee Thomsen noted that we can achieve big gains but have to be willing to make sacrifices.

Dr. Lianides said we continue to look at A-G requirement compliance, and there is progress but the number will reach a plateau because we teach to high-risk students. We are all things to all people, and as a public school district we have to be. It would be beneficial to narrow the focus of key goal areas.

On a motion by Trustee Thomsen, seconded by Trustee Du Bois, the Board of Trustees approved the SUHSD Local Control Accountability Plan for 2015-16.

Adoption of Proposed Budget for 2015-16

Enrique Navas presented a revised background for the Proposed Budget, noting that only the last three tables had been revised. He reported that Fund 20, the Special Reserve Fund for Postemployment Benefits, has been established; the change is also reflected in Fund 17, the Special Reserve Fund Other. In addition the Proposed Budget reflects the updated information for Fund 17 on pages 35a and 36a.

In response to a question posed by Trustee Du Bois, Mr. Navas advised that the forms presented are required by the state. He said he would provide a breakdown of the private donations.

On a motion by Trustee Sarver, seconded by Trustee Du Bois, the Board of Trustees adopted the Proposed Budget for 2014-15.

Approval of Authorizing Supt. or Designee to Take Action on Bids

In response to a question posed by President Weiner, Chief Facilities Officer Matthew Zito suggested that a “not to exceed” bid dollar amount of \$200,00 would be appropriate upon which the Superintendent would be authorized to take action.

On a motion by Trustee Martinez, seconded by Trustee Sarver, the Board of Trustees authorized the Superintendent or designee to take action on bids not to exceed \$200,000, for the abatement and demolition of the proposed Culinary Arts facility and Classroom 128 at Sequoia High School.

Board of Trustees’/Supt’s. Comments & Committee Reports

Superintendent Lianides said he is connecting with the partner district superintendents and will be meeting tomorrow with Dr. Gloria Hernandez of Ravenswood City Elementary District. District staff will be overseeing Ravenswood’s Teacher Induction Program (TIPS), which will create greater alignment and increase cooperation levels. Dr. Lianides said he could see the program expanding to Redwood City Elementary District, which would benefit a K-12 concept.

Trustee Sarver said he attended a robotics planning meeting at Carlmont and was pleased with the participation. He and Trustee Du Bois met with Redwood City 2020 Community School Committee, and also with SamTrans, who is clearly interested in involving other agencies.

Trustee Du Bois said she attended Math and STEM “jams” at Cañada College, and met with students. She noted that transportation was challenging for students going from East Palo Alto to Cañada College.

Trustee Thomsen said he and Superintendent Lianides met with Diane Friedlander, Researcher at Stanford University and also parent of a student at Sequoia High School, who brought with her research reports concerning the opportunity gap and student-centered learning. Ms. Friedlander is a person we might want to include on the Small School Design Committee.

Superintendent Lianides reported Matthew Zito has formed two Small School Committees; a smaller group will meet in early July and the larger group will meet in September or October. Trustees Martinez and Sarver will represent the Board. Dr. Lianides will send Board members a list of the committee members. He noted there will be a representative from the Belle Haven Elementary School community on the committee.

Board Adjourned at 8:37 p.m.

On a motion by Trustee Sarver, seconded by Trustee Thomsen, the Board adjourned its meeting at 8:37 p.m.

Respectfully submitted,

Allen Weiner, President

Alan Sarver, Clerk